

Attention GTAs—Get an early start on your professional development!

Welcome to the Graduate Teaching Assistant Orientation! One of the major things you will be doing during your tenure in graduate school is furthering your development as a professional in your specific field. This orientation is a great opportunity to start working on your career. Whether you're interested in adding to a teaching portfolio, resume, or curriculum vitae, we are offering a chance to do so! Those who successfully complete all of the required courses during the next two days will be awarded a personal Certificate of Teaching Development. So not only does this orientation help you to prepare for the wonderful challenges of being a GTA, it also serves as a beginning in advancing your professional skills.

In order to *successfully* complete this orientation and receive this certificate, **you must attend all of the following sessions** (a checklist is provided to help you track your progress):

- _____ Diversity in the Classroom
- _____ Ethical Issues in Teaching
- _____ Managing the Classroom: Problems and Opportunities
- _____ Microteaching (NOT Microteaching Preparation)

In addition to these required sessions, you must attend at least **four** of the following sessions:

- _____ Campus Resources for Teaching and Learning
- _____ Copyright Law in the Classroom
- _____ Electronic Resources for You
- _____ Evaluating and Responding to Student Writing
- _____ First Day of Class
- _____ Grading Problem Sets and Quizzes
- _____ Grading Student Projects
- _____ GTA Success: Feedback Right From the Source—the Students
- _____ GTA Tuition, Pay and Benefits: What You Need to Know
- _____ The Interactive Lecturer
- _____ Life as a GTA
- _____ Promoting Effective Classroom Discussions
- _____ Review of Research with Human Subjects: The IRB Process at WSU
- _____ Syllabus Design
- _____ Teaching Better, Farther, Faster
- _____ Teaching to Different Learning Styles
- _____ Using Student Groups Effectively
- _____ Using Teaching Skills to Build Your Resume

Your attendance at these sessions, as well as successful completion of the orientation, will be tracked by the attendance sheets used at each session. As a result, it is very important that you **print your name clearly and legibly** at all times. Because attendance will need to be verified, the certificates will be awarded after the Orientation at an open house in the Technology Resource Center. Have fun and good luck!